

**HMT (INTERNATIONAL) LIMITED**  
**A Govt. of India Undertaking**  
**(2 PART BIDDING OPEN TENDER SYSTEM)**  
**BID DOCUMENTS**

**FOR SUPPLY OF "USED SHIPBORNE EQUIPMENT"**

**For**

**Indian Maritime University (IMU), Chennai**

**TENDER NO: HMTI/PROD/IMU/CHENNAI/2024/01 Dated 02-02-2024**  
**SUPPLY OF USED SHIPBORNE EQUIPMENT to IMU Chennai Campus**

**CLOSING ON: 23-02-2024, FRIDAY TIME 10.00 HRS**

**TECHNICAL BID OPENING ON: 23-02-2024, FRIDAY TIME 10.30 HRS**

**PLACE: HMT(I) Board Room, HMT Bhavan, No.59, Bellary Road, Bangalore.**

***The Tender document issued against payment of Rs 2,500.00 (RUPEES TWO THOUSAND FIVE HUNDRED only) in the form of Digital Transfer/Demand Draft towards cost of tender document.***

The Bidder(s) who choose to download tender document from HMT(I) website / CPPP (<https://eprocure.gov.in/epublish/app>) portal must submit the proof towards cost of the Tender document along with technical bids in Envelope-I.

The bidders registered with NSIC/MSME will be exempted from payment of Tender cost and EMD on submission of Valid Registration Certificate. Tender fee & EMD in the form of Cheque/Bank Guarantee is not allowed.

**ATTENTION**

1. Only sealed Tenders shall be entertained. All joints of envelope should be sealed with wax with individual design stamped on it or with cello tape to ensure it is tamper-proof.
2. Tenders not sealed shall be rejected straight away.
3. Do not use window envelope.
4. Technical Bid and Commercial Bid to be put in a separate cover super-scribing Tender Ref. No., Date, Submission date and Bidder address on the top of envelope.
5. Part Bidding is not allowed.
6. The Bidder may depute their authorized representative to witness the tender opening for both Technical and Commercial Bids.

**HMT(International) Limited**  
**5<sup>th</sup> Floor, HMT Bhavan,**  
**No.59, Bellary Road,**  
**Bangalore 560 032**  
**Tel: 91- 80 - 2333 9063,**  
**Web Site: [www.hmti.com](http://www.hmti.com),**  
**E-mail: [products@hmti.co.in](mailto:products@hmti.co.in)**

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## SECTION I: INVITATION FOR BIDS (IFB)

**HMT (International) Ltd, [HMT (I)],** Bangalore invites sealed bids from eligible Indian bidders for **Supply of “USED SHIPBORNE EQUIPMENT”** for Indian Maritime University (IMU), Chennai as per Schedule of Requirements / Scope of Supplies (SR) - (Section IV)

1. HMT(I) invites sealed bids in 2 parts bidding system (Technical Bid and Commercial Bid to be put in a separate cover super-scribing Tender Ref. No., Date, Submission date and Bidder address on the top of envelope) from eligible bidders for the Supplies as above with details listed in Section IV.

2. **Contact information**

The Assistant General Manager (Products)  
HMT (International) Limited,  
59, Bellary Road, Bangalore-560032, INDIA  
Tel No.: 080- 23339063  
E-mail: [products@hmti.co.in](mailto:products@hmti.co.in)

3. **Two bid System**

The two-bid system will be followed. The bidder must submit his offer in two separate sealed envelopes as explained below:

Offer in the prescribed forms Section – V, Annexure 1 to 7 should be submitted in the following manner.

**Envelope I: “Technical bid”:**

Technical Bid to be put in a separate cover super-scribing “**Part I - Technical bid**” along with Tender Ref. No., Date, Submission date and Bidder address on the top of envelope. The envelope-I should be duly sealed on all joints with wax and an individual design stamped in it or tamperproof sealing using cello tape. **The technical bid should contain ‘Un-Priced Commercial Bid as per Section – V’.** No price should be indicated anywhere in the Technical Bid. In case it is found so, then the offer shall be summarily rejected.

This part shall include / indicate the following:

1. The Bidder shall provide requisite documentary evidence for pre-qualification criteria as stated below, **failing which, the Bids may result in rejection:**

- The Bidder’s annual turnover (average) for the last 3 (Three) years shall be as specified below.  
Supply of ‘USED SHIPBORNE EQUIPMENT’ – **INR 1.53 Cr.**
- The bidder must have a minimum of 3 years continuous experience in manufacturing / supply of items specified in the Scope of Supply. Attach Purchase Order copies as proof of the same.
- The bidder should submit a satisfactory certificate from at least 2 reputed clients to whom similar nature of supplies has been rendered.

2. **The Bidder shall submit Earnest Money Deposit as indicated below in the form of Digital Transfer / Demand Draft drawn in favour of HMT (International) Limited payable at Bangalore in separate envelopes in the Technical Bid. EMD in the form of Cheque / Bank Guarantee is not allowed.**

- However, the bidders registered with NSIC / MSME will be exempted from payment of EMD on submission of Valid Registration Certificate.

Value of EMD for Supply of 'USED SHIPBORNE EQUIPMENT' – **INR 2,54,435/-**

3. Part Bidding is not allowed.
4. The bidder must be a manufacturer or dealer or HMT(I) vendor.
5. Technical bids without prescribed cost towards tender cost & EMD in the form of Digital Transfer / Demand Draft / Purchase receipt from HMT(I) will be rejected.
6. Bid document cost is Rs. 2500/-. The cost shall be in the form of Purchase Receipt from HMT(I)/ Digital Transfer / Demand Draft in favour of HMT(International) Limited, payable at Bangalore. **Tender fee in the form of Cheque / Bank Guarantee is not allowed. However, the bidders registered with NSIC / MSME will be exempted from payment of Tender Fee on submission of Valid Registration Certificate.**
7. Duly filled technical bid with proper seal and signature of the authorized person on each page of the bid is to be submitted.
8. Complete Scope of Supplies with all necessary details and acceptance of commercial terms and conditions as provided under Sections III, IV & V.
9. Make / Model for each of the item to be specified in the Quotation and the Catalogues to be enclosed with the technical bid.
10. Bids shall be valid for a minimum period of **90 (ninety) days** from the last date of submission.
11. Furnish acceptance for providing Performance Bank Guarantee for 10% of the Purchase Order value in the event of tender being awarded.
12. Point-wise details for the services/requirements/details required in the bid documents shall be furnished. If there are any deviations, the same should be clearly specified in Annexure-2 of Section-V.
13. Self attested copy of GST registration certificate as applicable is to be enclosed.
14. List of customers both domestic & overseas to whom similar supplies have been provided in the past 3 years in the prescribed format Section-V, Annexure-3.
15. Satisfactory certificate from at least 2 reputed clients to whom similar nature of supplies has been rendered.
16. Vendor Registration form – Section – V, Annexure – 6 duly filled {Only for New Vendors of HMT(I)}.
17. Copy of ISO-9000 Certificate.
18. Acceptance to Payment Terms. As per clause 13 in Section-III.
19. A copy of "Un-Priced Section – V, Annexure–1" i.e., a copy of the Price Schedule without the price details.

**In case of vendors opting for Digital transfer of EMD & Tender document fees, A/c details of HMT(International) Ltd. is as detailed below:**

Name : HMT(International) Limited  
Bank : Bank of Maharashtra  
City Market Branch  
Bangalore-560 002 - Branch Code: 304  
MICR No : 560014002  
Account Type : Current Account  
Account No. : 20061601773  
IFSC Code : MAHB0000304  
Swift Code : MAHBINBBGL

**Envelope II: “COMMERCIAL BID”:**

Commercial Bid to be put in a separate cover super-scribing “**Part II - Commercial bid**” along with Tender Ref. No., Date, Submission date and Bidder address on the top of envelope. The envelope-II should be duly sealed on all joints with wax with an individual design stamped in it or tamperproof sealing using cello tape.

- Prices should be offered in **Indian Rupees only**. Should furnish break up of price as required in Section V; Annexure-I. The prices quoted shall be for **Supply (inclusive of transportation and Unloading at IMU Chennai Campus) of USED SHIPBORNE EQUIPMENT at IMU, Chennai** and considered firm and not subject to any change.
- All prices & other information like discount etc., having a bearing on the prices shall be written both in figures & words in the prescribed offer form. **In the event of a difference, the price in words shall be valid and binding. If any GST is applicable, the same should be indicated separately.**
- The terms of payment for supplies will be as indicated under clause 13 in Section-III – Special conditions of Contract. The bidder must accept the payment terms.
- **The bidder should quote their lowest possible price.**
- HMT(I) shall award the contract to the eligible bidder whose technical bid has been accepted and determined as the lowest evaluated Commercial Bid (L1).

**4. Date of submission of bids and opening of the technical bid:**

Both the envelopes (Part I- Technical Bid & Part II- Commercial Bid) shall be put separately in one cover, duly sealed on all joints with wax and an individual design stamped on it, super scribing Tender No., closing date & time, opening date & time and Bidder address.

**The envelopes which are not sealed will be rejected straightaway/summarily.**

The sealed bids should be dropped in the tender box provided in the HMT(I) office and ensure delivery **before 23-02-2024 at 1000 hrs (IST) on the closing date**. Late offers will not be considered.

**Last date for submission of bids: 23-02-2024 up to 10.00 hrs. technical bids will be opened on 23-02-2024 at 10.30 hrs in the Board room of HMT(I) office, Bangalore.**

SECTION II- INSTRUCTIONS TO BIDDERS (ITB)	
<b>1</b>	<b>Definitions and Interpretation</b> The “HMT(I)” / “BUYER” means: HMT(International) Limited, No.59, Bellary Road, Bangalore-560 032. The “Supplier” means any firm/institute/company to whom the contract is awarded. “SITE” means “Indian Maritime University (IMU), Chennai where the supplies are required to be supplied. “PROJECT” means Supply, Installation, Commissioning & Training of various machines, equipment and miscellaneous items at Indian Maritime University (IMU), Chennai.
<b>2</b>	<b>Compliance of Requirements</b> The supplies offered should be in accordance with the stipulated requirements in the “Scope of Supply”. <b>The bidder shall indicate his compliance or non-compliance against each of the requirements.</b>
<b>3</b>	<b>Place of Delivery of supplies:</b> All supplies are to be delivered to IMU Chennai as per the instructions given by HMT(I) at the time of dispatch.
<b>4</b>	<b>Criteria for pre-qualification of Bidder</b> <b>The Bidder shall satisfy the following prequalification criteria:</b> The Bidder shall provide satisfactory documentary evidence acceptable to HMT(I) to show that:
4.1	The Bidder’s annual turnover (average) should be as below in the last 5 (five) financial years. The Bidders should furnish CA Certificate showcasing the average annual turnover / audited financial statements for previous 3 years. Supply of ‘USED SHIPBORNE EQUIPMENT’ – <b>INR 1.53 Cr</b>
4.2	The bidder must have a minimum of <b>3 years</b> continuous experience in manufacturing / supply of items specified in the Scope of Supply. <b>Attach Purchase Order copies as proof for the same.</b>
4.3	The bidder should submit <b>satisfactory certificate from at least 2 reputed clients</b> to whom similar nature of supplies has been rendered.
	<b>Bidder who does not submit the above required information along with documentary evidence at the time of bidding; their bid will be rejected.</b>
<b>5</b>	<b>Cost of bid documents</b>
5.1	<ul style="list-style-type: none"> <li>○ <b>The cost of bid document is Rs 2,500.00 (Rupees Two Thousand Five hundred only).</b></li> <li>○ The cost shall be payable in the form of Digital Transfer / Demand draft in favour of HMT (International) Ltd, Payable at Bangalore and kept along with the technical bid documents in Envelope –I. <b>Tender Fee in the form of Cheque / Bank Guarantee is not allowed. However, the bidders registered with NSIC/MSME will be exempted from payment of Tender cost on submission of Valid Registration Certificate.</b></li> <li>○ If the documents are purchased from HMT (International) Limited, copy of the receipt for payment of cost of bid documents shall be kept along with the technical bid documents in Envelope –I.</li> <li>○ If the cost of bid document is not paid before opening of the technical bid, the bids will be rejected straightaway/ summarily.</li> </ul>
<b>6</b>	<b>Earnest Money Deposit</b>
6.1	Earnest Money Deposit for amounts as below shall accompany technical bid documents of tender. Supply of ‘USED SHIPBORNE EQUIPMENT’ – <b>INR 2,54,435/-</b> The Earnest Money Deposit shall be in Digital Transfer / Demand Draft in favour of HMT (International) Ltd, Payable at Bangalore. <b>EMD in the form of Cheque / Bank Guarantee is not allowed. However, the bidders registered with NSIC/ MSME will be exempted from payment of EMD on submission of Valid Registration Certificate.</b>
6.2	The Earnest Money Deposit shall remain deposited with the HMT(I) for the period of <b>120 (One hundred Twenty) days from the date of opening of tenders.</b> If the validity of the offer is extended, the EMD shall

SECTION II- INSTRUCTIONS TO BIDDERS (ITB)	
	remain with HMT(I).
6.3	No interest will be payable by HMT(I) on the Earnest Money Deposit.
6.4	The Earnest Money deposited is liable to be forfeited if the bidder withdraws or amends, impairs or derogates from the tender in any respect within the validity of his offer.
6.5	The Earnest Money Deposit of the successful bidder will be returned <b>after the P.O. is released on successful Bidder and duly accepted and on submission of Performance Guarantee.</b>
6.6	If the successful Bidder fails to furnish a contract performance guarantee, then the earnest money shall be liable to be forfeited.
6.7	The Earnest Money Deposit of all unsuccessful Bidders will be returned to the bidder by HMT(I) after finalization of contract with the successful bidder.
6.8	If Earnest Money for amounts as stipulated in clause 6.1 is not enclosed in the technical documents in Envelope –I, the bid will be rejected.
<b>7</b>	<b>Period of validity of bids</b>
7.1	Bids shall be valid for a minimum period of 90 days (Ninety) from the last date of submission.
7.2	HMT(I) may ask for the bidder's consent to extend the period of validity. Such request and the response shall be made in writing only. A bidder agreeing to the request for extension will not be permitted to modify his bid. The technical clarifications, if any, shall be furnished by Bidder within one week's time.
<b>8</b>	<b>Deadlines for submission of bids</b> Bids must be received by HMT(I) before the due date and time at the address specified in the tender document. In the event of the specified date for the submission of bids being declared as a holiday for HMT(I), the bid-closing deadline will stand extended to the next working day up to the same time.
8.1	HMT(I) may extend this deadline for submission of bids by amending the bid documents and same shall be suitably notified in HMT(I) website: <a href="http://www.hmti.com">www.hmti.com</a> and CPPP ( <a href="https://eprocure.gov.in/epublish/app">https://eprocure.gov.in/epublish/app</a> ) portal
8.2	Any bid received by HMT(I) after the deadline for submission of bids, will not be accepted and returned unopened to the bidder.
<b>9</b>	<b>Opening of Commercial bids by HMT(I)</b>
9.1	The Technical Bids will be evaluated to shortlist the eligible bidders.
9.2	Bidder whose Technical Bid is found to be acceptable and meeting the eligibility requirements as specified in "Clause 4" will be informed about the date and time of the opening of the Commercial Bid.
9.3	HMT(I) will open Commercial Bids of only the technically accepted and shortlisted bids, in the presence of the bidder or their authorized representative who choose to attend the bid opening, at the time and date to be informed later.
9.4	The bidder's authorized representative who attends the bid opening shall sign an attendance register as a proof of having attended the bid opening.
9.5	The bidder's name, bid prices, discounts and such other details considered as appropriate by HMT(I), will be announced at the time of opening of the Commercial Bids.

SECTION II- INSTRUCTIONS TO BIDDERS (ITB)	
<b>10</b>	<b>Comparison of Bids</b> Bids received against the tender will be evaluated by the Technical Evaluation Committee (TEC) for technical suitability and will be shortlisted.
10.1	Short listed Technical bids shall be considered for commercial evaluation and Commercial Bid opening.
<b>11</b>	<b>Award Criteria</b>
11.1	HMT(I) shall award the contract to the eligible bidder whose technical bid has been accepted and determined as the lowest evaluated Commercial Bid.
11.2	Should the amount put in words differs from the amount put in figures, or if there is an arithmetical error, the lesser amount shall be taken unless the difference is attributable to an obvious error, whereupon the correct amount shall be taken.
11.3	If more than one bidders quotes same lowest price, HMT(I) reserves the right to award the contract at its own discretion.
11.4	HMT(I) reserves the right to increase or decrease the quantum of supplies offered by the successful bidder at the rates & other terms and conditions offered by them. The Bidder is bound to accept the increase or decrease in the quantum of supplies during awarding the contract.
<b>12</b>	<b>HMT(I)'s Right to amend Scope of Supplies</b>
12.1	HMT(I) reserves the right to accept or reject any or all bids without assigning any reason whatsoever.
12.2	HMT(I) reserves the right to increase or decrease the scope of supplies indicated in the bid documents after the award of the tender and payment shall be made on pro-rata basis.
12.3	HMT(I) reserves the right to cancel/short close/extend the order at any given point of time due to Force Majeure or directions from the Governments of India.
12.4	HMT(I) reserves the right to cancel / short close the order due to non-satisfactory performance by any of the service / supply offered. Cost / damages arising out of such cancellation / short closure shall have to be borne by the bidder
12.5	Buyer shall recall any of the experts deputed to the project site on non-compliance to the rule of the land or guidelines laid down by Govt. of India/ HMT(I) or any act that does not correspond to ethical behavior. Cost / damages arising in such an event shall be borne by the bidder and shall forthwith send suitable replacement.
<b>13</b>	<b>Corrupt or Fraudulent Practices.</b>
13.1	HMT(I) requires that the bidders who wish to bid for this project have highest standards of ethics.
13.2	HMT(I) will reject a bid if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices while competing for this contract;
13.3	HMT(I) may declare a vendor ineligible, either indefinitely or for a short period, if HMT(I) is aware that the vendor has engaged in corrupt and fraudulent practice during the execution of the contract.
<b>14</b>	<b>Interpretation of the clauses in the Tender Document / Contract Document</b> In case of any ambiguity/ dispute in the interpretation of any of the clauses in this Tender Document, HMT(I)'s interpretation of the clauses shall be final and binding on all parties.
<b>15</b>	<b>General</b>
15.1	All offers shall be either Computer prints or handwritten neatly in indelible ink. Tenders shall be free from CORRECTION AND ERASURES, and Corrections if any, must be attested. Each page of the offer must be numbered consecutively, should bear the tender number and should be signed by the Bidder at the bottom. A reference to the total number of pages comprising offer must be made at the top right-hand corner of the first page.



<b>SECTION II- INSTRUCTIONS TO BIDDERS (ITB)</b>	
15.2	The Bidders must ensure that the conditions laid down for submission of offers detailed in the preceding paras, are completely and correctly fulfilled.
15.3	The submission of any offer connected with these supplies and documents shall constitute an agreement that the Bidder shall have no cause of action or claim, against HMT(I) for rejecting the offer. HMT(I) shall always be at liberty to reject or accept any offer or offers at its sole discretion.
15.4	Offers shall be deemed to be under consideration immediately after they are opened and until such time the official intimation of award of contract is made by HMT(I) to the Bidder. While the offers are under consideration, Bidders and or their representatives or other interested parties are advised to refrain from contacting HMT(I) by any means. If necessary, HMT(I) will obtain clarifications on the offers by requesting for such information from any or all the Bidders, only in writing. Bidders will not be permitted to change the contents of their offers after the offers have been opened.
15.5	Any individual(s) signing the tender and related documents should be a competent authorised person or original copy of power of authorization issued by the competent authority should accompany the tender.
15.6	Offers shall be as per the Instructions to Bidders and Terms & Conditions of contract given in bid documents. However the Bidder shall indicate his acceptance or otherwise against each of clause and sub clauses of the Instruction to Bidders and Terms & Condition of contract. For this purpose, the Bidder shall enclose a separate statement as per format Section-V(2) indicating only the deviations from any clause or sub clause of the Instructions to Bidders and Terms & Conditions of contract which Bidder proposes with justification for each deviation. HMT(I), however reserves the right to accept or reject these deviations and decision there on shall be final and binding.
15.7	Bids shall be complete in all respects accompanied by detailed literature, brochures with all necessary details in ENGLISH or otherwise, the bids will not be considered.
<b>End of SECTION-II</b>	

SECTION III: SPECIAL CONDITIONS OF CONTRACT (SCC)		
Sl. #	Conditions	Compliance (Accepted / Not Accepted)
1	<u>Execution:</u> Metric System	
2	<u>Colour :</u> As specified in the Technical Specifications.	
3	<u>Electricals:</u> Main supply: <b>415 V, 3 Ph, 50 Hz AC Supply / 230 V, 1 Ph, 50 Hz AC Supply</b>	
4	<u>Delivery period for supplies:</u> F.O.R IMU Chennai Campus including Unloading at IMU Chennai Campus within <b>8 weeks</b> from the date of purchase order. Delivery is the essence of the Contract. If there is delay penalty as per clause 14 is applicable.	
5	<u>Inspection and Acceptance:</u> The items supplied shall be as per International Standards. The standards followed should be accepted by HMT(I). For this purpose, the supplier shall furnish HMT(I) the standards being followed immediately for acceptance. The supplies will be inspected by HMT(I) as decided by HMT(I). If any of the item is found defective, HMT(I) reserves right to procure the substitute for the defective items from elsewhere at the risk and cost of the supplier and recover from the supplier the extra expenditure, if any incurred by HMT(I). Consignment shall be dispatched only after getting acceptance letter from HMT(I).  The supplies will be inspected by HMTI by deputing HMTI's quality assurance personnel to the vendor's worksite.  At least 2 weeks prior intimation regarding readiness of supplies, in all respects must be furnished to HMT(I) for inspection by HMT(I) Quality Assurance Department or by its authorized representative. All equipment including packing cases must be offered for inspection. HMT(I) reserves right to inspect the items by HMT(I) and customer representative at supplier's works.  <u>Vendor must indicate the number of days of inspection required for each of the equipment quoted by them separately.</u>	
6	<u>Re-Inspection:</u> HMT(I) reserves the right to re-inspect the supplies, only in cases where the HMT(I) Inspection Engineers recommend for such cases after completion of modifications suggested during the inspection. All costs towards re-inspection will have to be borne by the vendor.	
7	<u>Packing:</u> All Supplies shall be packed in wooden cases (as per international standard) suitable for road transport. Packing cases must have case-wise detailed packing list to be put inside the cases. Also, 3 copies of case wise packing list to be sent to HMT(I) immediately after packing. All loose items to be tagged with Sl. No. as per PO.	

SECTION III: SPECIAL CONDITIONS OF CONTRACT (SCC)		
Sl. #	Conditions	Compliance (Accepted / Not Accepted)
	Packing to be made in the presence of HMT(I) inspection engineers. All the cost towards packing and forwarding will be borne by the supplier.	
8	<u>Destination:</u> IMU Chennai Campus, Semmancheryi, Chennai, Tamil Nadu, India.	
9	<u>Freight, Insurance and Unloading at Site:</u> Supplier to dispatch the goods on Freight Prepaid –Door Delivery basis inclusive of unloading at site to IMU Chennai Campus. Transit insurance to be arranged by supplier. Supplier to inform HMT(I), despatch details like Lorry receipt No., No. of Packing cases, Gross Weight, Net Weight etc., immediately after dispatch from works. Since the machine is supplied to an institute Indian Maritime University, Chennai Campus there is <b>no availability of material handling equipment</b> . Hence, <b>bidder has to arrange all the material handling equipment and labour required for unloading the machines / equipment from truck, shifting the machine to the designated premises etc. All the cost with respect to the above shall be borne by the bidder.</b>	
10	<u>Consignee:</u> <b>INDIAN MARITIME UNIVERSITY (A CENTRAL UNIVERSITY, GOVT. OF INDIA) CHENNAI CAMPUS EAST COAST ROAD, SEMMANCHERYI CHENNAI - 600 119 TAMIL NADU, INDIA</b> The quantity which shall be supplied to IMU Chennai Campus is indicated separately in the SECTION – IV: SCHEDULE OF REQUIREMENTS / SCOPE OF SUPPLIES (SR). The total quantity required is also mentioned in SECTION – IV. The Bidders shall supply the machines / equipment to IMU Chennai Campus as indicated in SECTION – IV.	
11	<u>Invoice to :</u> HMT (International) Limited, 59, Bellary Road, Bangalore – 560 032, India TIN NO. 29760097661/GST No. 29AAACH8197C1ZD. A/c. IMU Chennai Campus.	
12	<u>Price:</u> The price shall be F.O.R IMU Chennai inclusive of Supply, Transportation and Unloading at site and considered firm and no escalation will be permitted.	
13	<u>Payment Terms for supplies:</u>  100% payment for supplies shall be payable on 60th day from the date of delivery at IMU Chennai Campus through RTGS / NEFT.	
14	<u>Penalty for delayed Supply and Services:</u> HMT(I) reserves the right to levy penalty @ 1.0 percent of order value per week of delay beyond the scheduled deliveries / execution of the contract successfully, subject to maximum of 10% of the contract value. HMT(I) reserves the right to cancel the contract in case the delay is more than 10 weeks. The penalties, if any shall be recovered by invoking the Performance	

SECTION III: SPECIAL CONDITIONS OF CONTRACT (SCC)		
Sl. #	Conditions	Compliance (Accepted / Not Accepted)
	Bank Guarantee or withholding the amount out of the payments due.	
15	<u>Clearance for Despatch:</u> Equipment shall be dispatched only after getting acceptance letter from HMT(I). Such clearance shall be furnished only after receipt of a certificate from Supplier stating that the snags, if any, pointed out by HMT(I) Engineer/Customer's representative have been duly attended to. HMT(I) shall have the right to hold up the dispatch for want of any clearance from the customer. The consignment shall be transported through reputed Transporters in a direct truck to reach IMU Chennai Campus without any transshipment.	
16	<u>Technical Documents:</u> Supplier to forward the detailed drawings of the all machines / equipment in 3 sets, indicating details about civil work required, Electrical, Pneumatic, Water connection points etc., immediately on receipt of Purchase Order. Instruction / Operating Systems / Spare Parts Manual and other relevant documents pertaining to the Equipment must be in English and should be supplied in (3) three sets as follows: <ul style="list-style-type: none"> <li>○ 2 Sets of Manuals along with the machine / equipment</li> <li>○ 1 set Manual to HMT(I), Bangalore</li> <li>○ Two copies of Electrical wiring drawings (along with the machine / equipment)</li> <li>○ Instructions for commissioning (One copy along with the machine / equipment) and one copy to HMT(I)</li> <li>○ Final Test &amp; Inspection Report (along with the machine / equipment)</li> </ul>	
17	<u>Rejection &amp; Risk:</u> If, HMT(I) finds that the materials supplied are not of correct quality or not according to the specifications as indicated in the bid offer, then HMT(I) will be entitled to reject the machine/equipment without any cost obligation on HMT(I).	
18	<u>Performance Bank Guarantee (PBG):</u> The successful bidder will be required to furnish Performance Bank Guarantee for <b>10% amount of the FOR price</b> (Total Order value) for the supplies value, as per the format attached to this document (Refer Section – V; Annexure – 4). This bank guarantee shall remain <b>valid until 30<sup>th</sup> April 2024 or till the date of supply of products to IMU Chennai whichever is later</b> . In case HMT(I) requests for extension the Supplier shall extend the validity of the PBG accordingly.	
19	<u>Arbitration:</u> All disputes of any kind arising out of supply, acceptance, warranty maintenance etc., shall be referred after issuance of 30 days notice in writing clearly mentioning the nature of dispute to a single arbitrator to be appointed by HMT(I). The venue for arbitration shall be Bangalore.	
20	<u>Jurisdiction:</u> The disputes, legal matters, court matters, if any shall be subject to Bangalore jurisdiction only.	

SECTION III: SPECIAL CONDITIONS OF CONTRACT (SCC)		
Sl. #	Conditions	Compliance (Accepted / Not Accepted)
21	<p><u>Force Majeure:</u> HMT(I) may consider relaxing the penalty and delivery requirements, as specified in this document, if and to the extent that, the delay in performance or other failure to perform its obligations under the Contract is the result of a Force Majeure. Force Majeure is defined as an event of effect that cannot reasonably be anticipated such as acts of God (like earthquakes, floods, storms etc.), acts of states, the direct and indirect consequences of wars (declared or undeclared), hostilities, national emergencies, civil commotion and strikes at successful Bidder's premises.</p> <p>Either party shall be excused from performance of their obligation during or to the extent that performance is prevented by the occurrence of unforeseen causes beyond the control of and without the negligence of the party claiming excuse. Such causes shall include, without limitation, strike, go slow , other concerted acts of workmen, lockout, Act of God, war, fire, explosion, action of elements, flood, epidemic, riot, sabotage, embargo, blockade, civil disturbance and Governmental restrictions or limitations etc.</p> <p>The party claiming excuse shall give immediate written notice thereof to the other, in any case not later than 15 (fifteen) days, following the occurrence of such event. If performance is held for a continuous period of more than 3 (three) months from the date of first notice, then the parties shall review the situation and agree upon any course of action so as to protect the interest of both.</p>	

**End of Section III**

## SECTION – IV: SCHEDULE OF REQUIREMENTS / SCOPE OF SUPPLIES (SR)

Schedule of Requirements / Scope of Supplies is as detailed below

Supply of 'USED SHIPBORNE EQUIPMENT', Indian Maritime University (IMU), Chennai			
List of Equipment / Tools			
Sl. No.	Description	Brief Specification	Qty.
1	Cylinder Lubricator	Used in a 10,000kW Large Marine Diesel Engine MAN B&W or Sulzer or Mitsui	1
2	Starting Air Distributor	Used in a 10,000kW Large Marine Diesel Engine MAN B&W& Sulzer	1
3	Piston with rings (old)	600 mm dia. with cylinder oil quills for Large Marine Diesel Engine MAN B&W or Sulzer or Mitsui	1
4	Cylinder Head/Exhaust valve	Used in a 600 mm bore dia. & 10,000kW Large Marine Diesel Engine MAN B&W or Sulzer or Mitsui	1
5	Jerk type Fuel Pump	Used in a 10,000kW Large Marine Diesel Engine MAN B&W or Sulzer or Mitsui	2
6	Air Starting Valves	Compatible with supplied Diesel Engine	5
7	Fuel Injector	Compatible with supplied Diesel Engine	10
8	Cylinder Relief Valves	Compatible with supplied Diesel Engine	5
9	Thrust Block	Compatible with supplied Diesel Engine	1 Set
10	Crank shaft Main bearing	Compatible with supplied Diesel Engine	1 Set
11	Bottom End Bearing	Compatible with supplied Diesel Engine	1 Set
12	Cross head bearing with pin	Compatible with supplied Diesel Engine	1 Set
13	Fuel Injector Testing Machine	Compatible with supplied Diesel Engine	1
14	Instruction Manuals	Instruction & Operational Manuals for supplied Diesel Engine	1
MAIN ENGINE COMPONENTS			
1	Four Stroke Diesel Engine – Six-E	Six Cylinder Four Stroke 500-800 kW Marine Diesel Engine coupled with alternator and with all accessories and complete systems like lubrication, cooling water, fuel oil, starting air, scavenge air, exhaust, air distributor, governor, turbocharger, alarm panel, switch board.	1
2	Special Tools	A/E Tools	1 Set
3	Instruction Manuals	Instruction & Operational Manuals	1
FOR AUX ENGINE			
1	Heat Exchanger Shell & Tube	Length 1500 mm, dia. 300 mm, 70 tubes	1
2	Water Tube Boiler	2MW, 2 t/h, oil fired design pressure 4-7kg/cm <sup>2</sup>	1

**THE BIDDERS SHALL QUOTE WITH EQUIVALENT MAKE / MODEL, STANDARDS AND SPECIFICATIONS.**

**Note:**

1. Operating manuals containing Theory, Procedure to conduct experiments and troubleshooting should be provided (wherever applicable).
2. Essential accessories and recommended spares for 2 years of normal Operation to be quoted against each item for functioning of the equipment (wherever applicable).

**End of Section IV**

**SECTION V – Format for Price Schedule / Commercial Bid**

**Annexure – 1**

**BIDDERS SHOULD NOT MENTION ANY PRICES IN THE TECHNICAL BID / ENVELOPE. IN CASE THE PRICES ARE MENTIONED IN THE TECHNICAL BID, THE BIDS WILL BE SUMMARILY REJECTED.**

**Tender No:**

**Lot No:**

**Lot Name:**

<b>Project: Setting up of Workshops and Laboratories in IMU Chennai Campus</b>					
<b>Sl. #</b>	<b>Description of Good</b>	<b>Brief Specification</b>	<b>Qty</b>	<b>Unit F.O.R IMU-Chennai [inclusive of Unloading at IMU Chennai Campus] Price in (INR)</b>	<b>Total F.O.R IMU-Chennai [inclusive of Unloading at IMU Chennai Campus] Price (in INR)</b>
1	Cylinder Lubricator	Used in a 10,000kW Large Marine Diesel Engine MAN B&W or Sulzer or Mitsui	1		
2	Starting Air Distributor	Used in a 10,000kW Large Marine Diesel Engine MAN B&W& Sulzer	1		
3	Piston with rings (old)	600 mm dia. with cylinder oil quills for Large Marine Diesel Engine MAN B&W or Sulzer or Mitsui	1		
4	Cylinder Head/Exhaust valve	Used in a 600 mm bore dia. & 10,000kW Large Marine Diesel Engine MAN B&W or Sulzer or Mitsui	1		
5	Jerk type Fuel Pump	Used in a 10,000kW Large Marine Diesel Engine MAN B&W or Sulzer or Mitsui	2		
6	Air Starting Valves	Compatible with supplied Diesel Engine	5		
7	Fuel Injector	Compatible with supplied Diesel Engine	10		
8	Cylinder Relief Valves	Compatible with supplied Diesel Engine	5		
9	Thrust Block	Compatible with supplied Diesel Engine	1 Set		
10	Crank shaft Main bearing	Compatible with supplied Diesel Engine	1 Set		
11	Bottom End Bearing	Compatible with supplied Diesel Engine	1 Set		
12	Cross head bearing with pin	Compatible with supplied Diesel Engine	1 Set		
13	Fuel Injector Testing Machine	Compatible with supplied Diesel Engine	1		
14	Instruction Manuals	Instruction & Operational Manuals for supplied Diesel Engine	1		

Project: Setting up of Workshops and Laboratories in IMU Chennai Campus Campus					
Sl. #	Description of Good	Brief Specification	Qty	Unit F.O.R IMU-Chennai [inclusive of Unloading at IMU Chennai Campus] Price in (INR)	Total F.O.R IMU-Chennai [inclusive of Unloading at IMU Chennai Campus] Price (in INR)
<b>MAIN ENGINE COMPONENTS</b>					
1	Four Stroke Diesel Engine – Six-E	Six Cylinder Four Stroke 500-800 kW Marine Diesel Engine coupled with alternator and with all accessories and complete systems like lubrication, cooling water, fuel oil, starting air, scavenge air, exhaust, air distributor, governor, turbocharger, alarm panel, switch board.	1		
2	Special Tools	A/E Tools	1 Set		
3	Instruction Manuals	Instruction & Operational Manuals	1		
<b>FOR AUX ENGINE</b>					
1	Heat Exchanger Shell & Tube	Length 1500 mm, dia. 300 mm, 70 tubes	1		
2	Water Tube Boiler	2MW, 2 t/h, oil fired design pressure 4-7kg/cm <sup>2</sup>	1		
<b>Total F.O.R IMU Chennai Campus Price in Indian Rupees excluding GST inclusive of Unloading at IMU Chennai Campus</b>					
GST (as applicable) @ _____ %					
<b>Total F.O.R IMU Chennai Campus Price in Indian Rupees including GST inclusive of Unloading at IMU Chennai Campus</b>					
<b>Total F.O.R IMU Chennai Campus Price including GST and inclusive of Unloading at IMU Chennai Campus (in words)</b>					
<b>NOTE:</b> <i>The above prices should be inclusive of the following:</i> <ol style="list-style-type: none"> <li>Price of the goods</li> <li>Packing and forwarding</li> <li>Transportation and Insurance of the goods on Freight Prepaid – Door delivery to F.O.R IMU Chennai Campus</li> <li>Necessary tools, fixtures, instruments, trial materials, consumables, etc, for Installation and training have to be sent along with the supplies.</li> <li>The above machine will be supplied to an institute (Indian Maritime University, Chennai Campus. Since it is an institute, there is no availability of material handling equipment. Hence, bidder to arrange all the material handling equipment, labour required for unloading the machines from truck and during shifting the machine from packing case to the final site at their cost. The charges towards the same should be included in the total F.O.R Price.</li> </ol>					

It is hereby certified that we have understood the instruction to Bidders and also the Terms & Conditions of Contract attached to the tender and have thoroughly examined and are aware of the



nature of supplies/services required and our offer is to render supplies/services strictly in accordance with the requirements and according to the terms of the tender. We agree to abide solely by the terms & conditions of contract and other conditions of the tender in accordance with the tender documents if the contract is awarded to us.

We hereby offer to render supplies/ services as detailed above or such portion thereof as you may specify in the acceptance of tender at the price quoted and agree to hold this offer open for acceptance for a period of 90 days from the date of opening of tender. We shall be bound by the communication of acceptance dispatched within the prescribed time.

We possess the necessary License from the Government of India/State Government for rendering the supplies / services.

Dated:.....

Signature and seal of Authorized Signatory

**NOTE**

1. The offer must be submitted as per above proforma. The Bidder may use his letterhead to submit his offer.
2. No erasures or alternations in the text of the offer are permitted.
3. Any correction made in offer shall be initialed by the Bidder.
4. VALUES should be both in figures and Words.

**The prices quoted should be most competitive**

### PROFORMA FOR STATEMENT OF DEVIATIONS FROM TENDER CONDITIONS

The following are the particulars of deviations from the requirements of the Instructions to Bidders and Terms & Conditions of contract :-

[illegible]

Signature and seal of  
the Authorized Signatory

NOTE: Where there is no deviation, the statement should be returned duly signed with an endorsement indicating **“No Deviations”**.

(i) Is the firm registered with Govt. Authority/ Agency or MNC? If so, a copy of the registration certificate should be enclosed.

(ii) Name and address of the Banker

[illegible]

**NOTE:** A certificate from the customer should preferably be enclosed to indicate that the contract was satisfactorily performed.

**PROFORMA FOR PERFORMANCE BANK GUARANTEE**

THE ASSISTANT GENERAL MANAGER (PROJECTS)  
HMT (INTERNATIONAL) LTD.  
HMT BHAVAN  
59 BELLARY ROAD  
BANGALORE – 560 032

DEAR SIR,  
THIS DEED OF GUARANTEE EXECUTED BY ..... BANK, (NAME AND ADDRESS OF THE BANK) (HEREINAFTER REFERRED TO AS BANK) IN FAVOUR OF HMT (INTERNATIONAL) LTD. (HEREINAFTER REFERRED TO BENEFICIARY) NOT EXCEEDING RS..... (RUPEES ..... ONLY) AT THE REQUEST OF M/S. .... (HEREINAFTER REFERRED TO AS SUPPLIER).

WHEREAS THE SUPPLIER HAS APPROACHED BANK TO ISSUE BANK GUARANTEE IN YOUR FAVOUR FOR A SUM OF RS. .... (RUPEES ..... ONLY). WHEREAS THE SUPPLIER HAS RECEIVED PURCHASE ORDER NO. .... DATED ..... FOR RS ..... FOR PROVIDING SERVICES AS STATED IN THE PURCHASE ORDER. WHEREAS THE SUPPLIER HAS TO SUBMIT PERFORMANCE GUARANTEE FOR TEN PERCENT OF THE TOTAL PURCHASE ORDER VALUE OF RS.....AS STATED IN THE SAID PURCHASE ORDER.

WE HEREBY CONFIRM AND STATE THAT WE AS GUARANTORS SHALL BE RESPONSIBLE TO YOU ON BEHALF OF THE “SUPPLIER” FOR A TOTAL SUM OF RS..... (RUPEES ..... ONLY) IN CASE OF VIOLATION OF ANY OF THE TERMS/CONDITIONS OF THE SAID PURCHASE ORDER.

WE UNDERTAKE TO PAY YOU UPON FIRST WRITTEN DEMAND DECLARING THE “SUPPLIER” TO BE IN VIOLATION/BREACH OR CONTRAVENTION OF ANY OF THE TERMS AND CONDITIONS, WITHOUT DEMUR OR ARGUMENT OR COURT ORDER OR RESOLUTION WITHIN THE VALIDITY OF THIS GUARANTEE, A SUM OF RS..... (RUPEES ..... ONLY) AS AFOREMENTIONED WITHOUT YOUR HAVING TO PROVE TO US OR TO SHOW GROUNDS OR REASONS FOR YOUR DEMAND FOR THE SUM SPECIFIED HEREIN.

THE GUARANTEE CONTAINED HEREIN SHALL NOT BE AFFECTED BY ANY CHANGES IN THE CONSTITUTION OF THE BANK OR IN THE CONSTITUTION OF THE BENEFICIARY VIZ. YOURSELF AND SHALL BE VALID TILL ..... (DATE) FROM THE DATE OF ISSUE PROVIDED HOWEVER THAT IN CASE DEMAND IS NOT MADE BY YOU UNDER THIS GUARANTEE ON OR BEFORE (DATE) , BANK SHALL BE FULLY ABSOLVED FROM ANY LIABILITY UNDER THIS GUARANTEE DEED.

WE HEREBY DECLARE AND STATE THAT THIS GUARANTEE UNLESS INVOKED BY YOU AS AFORESAID SHALL BE VALID TILL (DATE) FROM THE DATE OF ISSUE AND SHALL BE NULL AND VOID THEREAFTER WHETHER THE ORIGINAL GUARANTEE IS RETURNED OR NOT

PROFORMA FOR VENDOR REGISTRATION		
S.No.	Description	Details
1	(a) Name and address of the vendor	
	(b) Please specify whether you are : Manufacturing Unit / Distributor / Agent etc.,	
	(c) Telephone No.	
	(d) Fax No.	
	(e) Email ID	
	(f) Company Profile (Please enclose)	
	(g) Turnover of the Company for the past five years	
	(h) Bankers Details	
2	Quality system implemented - ISO 9000 / QS 2000 etc.	
3	Name, address & Telephone No. of the owner / proprietor/partners	
4	Sales Tax Registration No. - Central & State	
6	Registration No.	
7	Details of Products Manufactured / Distributed / offered. Please enclose brochure.	
8	Details of Manufacturing Units / Workshops etc., available	
9	Details of Machines, equipment, computers available	
10	Manpower / Organization structure	
11	List of Major Products / Services	
12	Details of your major customers	
13	Are you exporting Products / services? If so, please furnish details of exports for past 3 years.	
14	Are you providing training to overseas students/trainers and if so, give details of the training courses conducted for last 3 years	
15	Do you have branches or institutes under your group, If yes, give details with address.	
16	Whether you are affiliated / accredited to any Govt. Agency / Reputed organization	
Declaration: I / We declare that the details given above are true and correct.		
Place :		Signature of Authorized person
Date :		With Company Seal

(Note: Please attach detailed information in a separate sheet wherever required)

**QUALITY AND PACKING DETAILS****1. MACHINE / EQUIPMENT:**

- 1.1 Machine / Equipment shall be manufactured and delivered in accordance with the specifications as given in this Tender and quality shall be as per Indian / International Standards.
- 1.2 Goods supplied shall be new, genuine, unused and shall be of current models and of current productions.
- 1.3 Any alteration to the specifications, Design, Patterns etc. of the offered goods shall only be made upon the Buyer's consent in writing.
- 1.4 The Tenderer warrants that the materials, metals, chemicals, paints, packing pieces etc. used in the manufacture of goods and all its packing and packaging are fully trivialized and stable under tropical conditions. Any damages arising from the inadequate trivialization, shall be deemed an inherent defect of manufacture.

**2. BOUGHT-OUTS:**

- All the bought-out items such as bearings, belts, electricals, motors, contactors, switches, MCBs, fuses, transformers, rubber gaskets, O-rings, conduit pipes, coolant and hydraulic hoses etc. **shall correspond to ISI / International specifications, should preferably have CE mark** and shall be of reputed make like SKF, FENNER, BHARAT, BIJILEE, CUTTLER HAMMER, CROMPTON GREAVES, SIEMENS and TELEMETRIC.
- 2.1 Bought-out accessories like Furnace Lamps, pumps, Panel Air conditioners, Oil Coolers, Panel Boards, Stabilizers, Transformers etc. should be from reputed original equipment manufacturers.
  - 2.2 Machine / Equipment aesthetics especially sheet metals, guards, doors, covering plates, castings are to be made to international standards. Painting and finish of Furnaces are the most important aspects of aesthetics.

**3. INSTRUCTION & SPARE PARTS MANUALS:**

- 3.1 Neatly printed manuals should be sent with the Machine / Equipment. Instruction Manuals should be of updated version containing complete details of offered Machine / Equipment including customer name, Machine / Equipment number, Machine / Equipment model, year of manufacture etc.
- 3.2 Drawings should be clear and legible. Xerox copies are not acceptable. Details of bought-out items used in the Machine/Equipment should be included in the manual. Good quality paper should be used for printing of manuals.
- 3.3 All foundation drawings showing electrical, air, water and other service connections of Machine / equipment, with floor plans to be provided in two sets, in English.

**4. SAFETY DEVICES:**

Each Machines/equipment should be provided with adequate and all necessary safety devices for the protection of the operator/s, factory personnel and the environment.

**5. OTHER CONDITIONS:**

Since Machine / Equipment are being supplied to IMU, Machine / Equipment including all accessories have to be built to ensure high quality performance, aesthetic appearance in respect of general finish, painting, sheet metal fabrication and international safety regulations.

**6. PACKING INSTRUCTIONS:**

- 6.1 Export worthy wooden / plywood packing as per Indian / International standards suitable for sea freight.

- 6.2 Equipment, accessories and spares are to be covered by thick silpaulin sheet or 1 mm thick polythene sheets and all openings are to be sealed.
- 6.3 All external bright / machined surfaces should be protected with coating of OKS-CORTEC VCI 369 N Rust preventive. OKS rust preventive to be used.
- 6.4 Rust preventives to be used whose shelf life is not less than one year.
- 6.5 Packing list with respect to each case to be prepared and given to HMT(I) along with other documents.
- 6.6 Machine / Equipment should be firmly fixed to be base of packing case to prevent jerking or local movement.
- 6.7 Delivery Voucher should clearly indicate packing case dimension with net and Gross weight and case number if there are more than one case.
- 6.8 Photographs before and after packing to be taken and sent to HMT(I).
- 6.9 Handling marks of the packing cases to be shown on packing cases.

**End of Section V**

**End of Tender Document**